**Board Meeting Minutes |February 16, 2023 | 12:00 p.m. | Zoom Call**

1. **Call to Order – Steve Ruckman**
2. **Acceptance of Agenda**

Motion by: Carrie Yeager Seconded: Ryan Peltier

1. **Legislative Update**
   1. Biennial Budget Review and Comments
      1. See documents in state budget related to Environmental Public Health
      2. Discussion among Board Members related sections of the biennial budget items listed below.
         1. 211.10-.20 AGR Temp Law 3876-3882
         2. 277.10-.20 EPA Temp Law 4013-4017
         3. 291.10-.40 DOH Temp Law 4026-4039
         4. 2927.023-.027 Vapor Distributor Licensure 593-600
         5. 3714.03-3718.011 Sewage Treatment System 1141-1148
         6. 3733.41-.471 AG Labor Camps 1152-1160
         7. 3734.85 Solid Waste C&DD 1185-1191
         8. 3776.01-.13 Registered Environmental Health Specialists 3836-3848
      3. Motion by Eric Zgodzinski Seconded by Carrie Yeager regarding the following:
         1. Out of state credentialing - revert to current law
         2. NEHA Test - revert to current law
         3. Removing of Fees - move to cost methodology
         4. Continuing Education list - revert to current law
      4. Please provide all comments to Hicks partners by Friday the 24th and copy Board members related to all other areas of concern of biennial budget items listed above.
   2. Additional Legislative Updates and Legislative Priorities – Hicks Partners
      1. Please look at the OEHA bill tracker for additional bills, specifically HB 33. There were an additional 50 HB’s introduced. Hicks partners to review and provide any necessary feedback at the next meeting.
   3. OPHAB - Garrett Guillozet – not present at meeting, additional info to share at next Board Meeting.
2. **Secretary’s Report and Approval of December Minutes – Jeff Gibbs**

Motion by: Eric Zgodzinski Seconded: Sarah Burkholder

1. **Administrative Aide’s Report – Vicki Johnson**
   1. Tabled until March
2. **Old Business**
   1. Biennial Budget Review
   2. Audit Committee Review March 16th, 2022
      1. Union County Health Department
   3. Professional Development / Membership Committee Update – Carrie Yeager
      1. Looking at the following four activities to move forward with and provide proposal to ODH with costs
         1. Leadership training class
            1. Met with Kent State to provide the training – asking for up to $25,000
            2. Potentially set up as college credit hours
            3. Concerns set up academic focus not field base
            4. Survey monkey to be sent out to Directors
         2. Procurement of essential technology resource for professional development in Environmental Health Promotion – asking for up to $25,000
         3. Creating app for the field guide – asking for up to $50,000
         4. Field Training Experience at AEC – asking for up to $10,000
      2. We have received the NEHA Field Guides
3. **New Business**
   1. Life Member Consideration
      1. February is when we consider life members requests
         * 1. Motion to advance life membership of Mary Helen Smith by Eric Zgodzinski Seconded by Sarah Burkholder
   2. Technical Committee Updates
      1. Sewage
         1. Eric Cherry is current chair
            1. Meetings to start up soon
      2. Food
         1. Christina Wilson to step down as chair, Greg Chumney to identify a vice chair
   3. Steve Ruckman to reach out to Technical Review Committee Chairperson beginning in March asking they put something together for the AEC.
4. **President’s Report – Steve Ruckman**
   1. Reviewing the Biennial Budget and working with Hicks partners
5. **Vice President’s Report – Matt Tyler**
   1. Agenda finalized
   2. SIT registration is now full at 30
      1. Starting a wait list
   3. CEU’s
      1. REHS 12
      2. Pesticides 3
      3. Wastewater 4 (waiting on final confirmation)
      4. Drinking water 3
      5. Top Golf prior to AEC, (Wednesday). All info is on the [ohioeha.org](http://www.ohioeha.org/aws/OEHA/pt/sp/home_page) website $47/person. Reach out to Melissa Adams for questions
      6. District Directors continue to gather raffle baskets, update Colton Masters with description and monetary value
      7. Seeking Vice President Elect nominees
6. **Treasurer’s Report – Eric Zgodzinski** 
   1. OEHA Fund Balances

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Account Balances as of 02/14/23** | | | | | |
| *Account Number* | | *Account Nickname* | | | *Ledger Balance* |
| 8144 |  | Northwest District | | | $495.00 |
| 2099 |  | Southwest District | | | $490.00 |
| 3686 |  | Northeast District | | | $500.00 |
| 4547 |  | MMA | |  | $36,084.21 |
| 7353 |  | Merchant Checking | | | $10,039.50 |
| 3260 |  | State Primary Checking | | | $13,338.68 |
| 2902 |  | Southeast District | | | $495.10 |
| 7339 |  | George Eagle Savings | | | $3,865.82 |
| 7371 |  | OEHA Primary Savings | | | $4,911.95 |
| **Total** |  |  | |  | **$70,220.26** |
|  |  |  | |  |  |
| EZ Club 31 | |  | |  | $16,111.00 |
| Non-Prof |  |  |  | | $49,704.64 |
| **Total** |  |  | |  | **$65,815.64** |

Grand Sum  **$136,035.90**

* 1. Update on Issues and Work
     1. Submitted Tax Information and documentation for contracted employees
     2. 1099 was sent before 01/31/23
     3. Preparing for March Audit
     4. Received 20 REHS/RS Study Guide (5th Edition) $2958.82
     5. Eric is open to any feedback from others related to any suggestions or assistance needed

1. **District Directors Reports**
   1. Northeast – Laura Fauss
      1. Not much to report, dealing with train derailment
   2. Northwest – Molly Brownell
      1. First committee meeting February 17th
         1. Meeting with Aerial with OPHA to discuss threats and opportunities in Environmental Health Profession
   3. Southeast – Sarah Badenhop
      1. Met as committee yesterday discussed plans of actions
      2. Utilization of scholarship opportunities with Hocking College and Ohio University
      3. At the Ohio University Inn in September
   4. Southwest – Ryan Peltier
      1. First meeting on Jan 26th, reviewed satisfaction survey from last year’s conference
         1. Wanted more sewage, housing, and nuisance complaints
      2. Confirmed 5 speakers, tentative 5 speakers
      3. Discussed records destruction
      4. Records destruction docs are on website and will need to be brought before the board

Motion to adjourn: Eric Zgodzinski Seconded by: Carrie Yeager

1. **Next Board Meeting: March 16th, 2023 at Union County Health Department**